



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

July 19, 2022, 6:00 PM

Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

Call to Order Time: 6:00 PM

Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	X		
Maryellen (Missy) Hill, Clerk	X		
Amanda Babich	X		Zoom
Kurt Grimmer	X		
Laurel Kingsbury	X		

Quorum: Yes

ITEM 1 President's Report

Contact with Council Chair Young regarding Conservation Futures Fund Grant and Park Impact Fees. Attended 7/11/2022 Fox Island Community meeting via invite from Craig McLaughlin. Met with Pierce County Senior Policy Analyst Mike Kruger about Conservation Futures Grants.

ITEM 2 Executive Director's Report

Updates:

1. Retirement of Adaptive Recreation Program Specialist, Denise Tremblay
2. Week Four of Summer Camps
3. Movies in the Park are an ongoing and successful partnership with the City of Gig Harbor
4. Staff has started the 2023 budget development process.
5. The Strategic Planning process is underway and is the development phase
6. The Computerized Maintenance Management System is being implemented and developing procedures and outreach

ITEM 3 Special Presentations: None

ITEM 4 Board Committee Reports

- 4a. **CIP Committee:** Met 7/18/2022 to interview RFQ's Candidates for Rosedale Hall. Next steps are to review projects that candidates have completed.
- 4b. **Finance and Administration Committee:** Met 7/19/2022 for State of the District Update by IT Manager Jeff Foster and Interim Director of Finance and Administration, Stephanie Burhman.
- 4c. **Recreation Services Committee:** Has not met since the last meeting.



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- 4d. **Stewardship Committee:** Met 7/18/2022 for Campaign Kickoff Meeting with Lydia LaSalle from CCS for Capital Campaign plan. Next steps, will be meeting individually with Commissioners.
- 4e. **External Committee Reports: None**

ITEM 5 **Public Comments:**

This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for Board Meetings. A copy of the policy is available at each meeting and at www.penmetparks.org

Public Comments were made by:

1. Linda Hume
2. Anne Smith
3. Peggy Power
4. Garrett Thompson
5. Betty Lillianthal
6. Ron Kingsbury
7. Kathleen Gyum
8. Ted Kathman
9. Tom Taylor

ITEM 6 **Minutes**

- 6a. **Approval of July 5, 2022 Study Session Minutes**
- 6b. **Approval of July 5, 2022 Regular Meeting Minutes**
Commissioner moved to adopt the minutes as presented;
Commissioner Seconded;
Roll call vote: approved unanimously, motion carries.

ITEM 7 **Consent Agenda: None**

ITEM 8 **Unfinished Business: None**

ITEM 9 **New Business**

- 9.1 **Purchasing Resolutions Requiring One Reading for Adoption**
 - 9.1a **Resolution P2022-014 Authorizing the Executive Director to Sign the Engagement Letter with Summit Law Group**
Commissioner moved;
Commissioner seconded.
Staff Presentation by Executive Director Ally Bujacich
Board discussion: none
Roll call vote: approved unanimously, motion carries.



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9.2 Single Reading Resolutions Requiring One Reading for Adoption:
None

9.3 Two Reading Resolutions Requiring Two Readings for Adoption:
None

ITEM 10 Comments by Board:

Appreciate all of the comments tonight and the time and effort it took to come to this meeting.

ITEM 11 Next Board Meetings:

August 2, 2022 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

ITEM 12 Executive Session

12a. Executive Session for the purpose of considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110 (b).

The Board of Park Commissioners will now meet in executive session for a period of 30 minutes and is not expected to take final action.

ITEM 13 Closed Session

13a. Closed meeting pursuant to RCW 42.30.140(4)

The Board of Park Commissioners will now move into a closed session for a period of 30 minutes pursuant to RCW 42.30.140(4).

ITEM 14 Adjournment Time: 8:18 PM

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on 09/06/2022



Steve Nixon, Board President



Maryellen "Missy" Hill, Board Clerk



Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary